Gallia Soil &Water Conservation District

Conservation Mini-Grant Application

Date submitted: _____ (Please Print)

Organization name: _____

Organization mailing address: _____

Contact name(s): _____

Primary contact information:

Phone: (_____) -_____-_____ Extension: _____

Email: _____

Project Title: _____

Goal of Project: (for example: Outdoor Classroom, Pollinator habitat enhancement, Science in the Classroom):

_____

Project Location (address or geographic location described):

_____

Please attach the following with your application:

1. ***Project description:*** Provide details on the proposed project. Include details of what you are trying to accomplish, size, and scope of the project. Information should describe how the project relates to Gallia Soil & Water's mission statement (1000-word limit). If possible, include brochures, web links, and other materials.

2. ***Budget details:*** Complete the budget estimator on the back of page. Add additional rows if necessary.

Acceptable expenses may include supplies and tools for project implementation. Signage or outreach material will be considered for funding, but the cost of these materials may not exceed more than 20 percent of the total funds requested. Grant funding cannot be applied towards design and consulting fees, research, administration, or food. The Gallia Soil & Water team is available for complimentary technical assistance.

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Project Budget Details:

Vendor (or type of vendor if not finalized)	**Item Description**	**Quantity of items needed**	**Unit cost**	**Total cost of items**

Total Cost:

Amount of Funding Requested (up to $1000): $_____

Who provided the budget estimate: _____

Phone of budget estimator: (_____) -_____-_____

Reminders:

- Grant proposals will be reviewed by Gallia Soil & Water Mini-Grant Committee with final approval of the *Gallia Soil & Water Board of Supervisors*.
- The project must be completed within **one year** of Mini-Grant receipt. Request must be $1,000 or less.
- Reimbursements can be issued after the project has begun with an invoice and/or receipts. The amount requested to be reimbursed must total the amount of the receipts. The request will be processed upon the submission of the receipts.
- Previously completed projects are not eligible to receive a Gallia SWCD Mini-Grant.
- Previously awarded groups may apply in consecutive years; however, priority will be given to new applicants to encourage new applicants.

Submit completed application to Gallia Soil & Water Conservation District, 111 Jackson Pike Suite 1569, Gallipolis, OH 45631 or email to riehm.edu@galliaswcd.com

Application deadline is October 15, 2026. The applicant will be informed of funding by November 20, 2026.

Contact Tiffany Riehm at 740-446-6173 ext. 3217 if you have questions.